



## ATHLETIC COMMITTEE

### FUNDRAISING REQUEST FORM

Sport: \_\_\_\_\_ Coach: \_\_\_\_\_ Date: \_\_\_\_\_

Description of Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Total Cost** (including tax and shipping): \_\_\_\_\_

Please provide the following information (anything provided by the Athletic Dept. will not be funded by Drake Fund)

1. Is other logical funding available? (District, Parents, Team Fundraising) \_\_\_\_\_
2. Does this relate to the sport's in-season activities? \_\_\_\_\_
3. Is this a one-time request (Drake Fund does not fund recurring requests) \_\_\_\_\_
4. Is this sport specific, multi-sport or a school wide request ? (Drake Fund purchases are property and must remain on-site) \_\_\_\_\_
5. Drake Fund does not reimburse after the fact purchases unless there are extraordinary circumstances in which a copy of the invoice along with a copy of your cancelled check or credit card statement **MUST** be provided.
6. If this request for fundraising is approved, "The Drake Fund Athletic Committee Check Request Form" must be completed and submitted before payment can be made.

### **THIS FORM MUST BE ROUTED THROUGH THE DRAKE ATHLETIC DIRECTOR**

Reviewed by Nate Severin: \_\_\_\_\_ Date: \_\_\_\_\_

The mission of the Drake Fund – Athletic Committee is to support Drake's athletic programs and the student athlete in partnership with our community. We strive to enhance student's athletic abilities as well as assist in the upgrade and maintenance of the school's athletic facilities.